

EXECUTIVE COMMITTEE Guidelines: 2nd VICE PRESIDENT

MEMBERS

Second Vice President

PURPOSE

The Second Vice President shall serve as liaison between the President and the Committees assigned. He/she shall advise and assist in the work of those committees.

SPECIFICS

Second Vice President—Community Outreach & Education: Coordinates community service and education projects.

The 2nd Vice President's responsibilities include:

- Community Outreach: Gardening on the Grand, Brookby Historical Garden, Garden Deed Doers, Blue Star Highway Memorial Planting, Frederik Meijer Gardens & Sculpture Park Ram's Garden
- Community Education: Flower Shows, Ken-O-Sha POHI Program, Public Seminar Programs, Southwood Elementary Gardening/Education, Garden Tours
- Coordination with the KGC Website Manager and Facebook Administrator on opportunities for community service and education projects.

PROCESS

The term of 2nd Vice President, an elected officer of the Executive Committee, shall be for one year and shall begin June 1 and end May 31 in the following year. To provide a rotating committee, no member of the Executive Committee shall serve longer than two consecutive terms in the same capacity, except for the Treasurer, who may serve not to exceed five consecutive terms. These officers, together with the chairs of the Standing Committees, shall constitute the Executive Board. The Board shall have power to transact all regular business meetings of the club and shall have power to fill vacancies in its own body, such appointments to continue in force until the next regular election.

All Executive Board members have equal standing. Executive Board members carry a responsibility to be informed and to vote. In order to facilitate information for the purpose of a board meeting, Vice Presidents would coordinate with all chairs involved in their organizational responsibilities to encourage participation; or, if the chair is unable to attend, ask if any reports are available for presentation for consideration.

CLUB BENEFIT

The 2nd Vice President will provide leadership for Kent Garden Club, organized exclusively for charitable and educational purposes, in consideration of club history, through current activities and to the benefit of the organization in the future.

MEMBERSHIP BENEFIT

By providing an example of positive leadership in accordance with constitutional goals for Kent Garden Club, members may be encouraged to serve in club leadership roles.

COMMUNITY BENEFIT

Inspire and promote activities between Kent Garden Club and the community that support constitutional goals.