

EXECUTIVE COMMITTEE Guidelines: 3rd VICE PRESIDENT

MEMBERS

Third Vice President

PURPOSE

The Third Vice President shall serve as liaison between the President and the Committees assigned. He/she shall advise and assist in the work of those committees.

SPECIFICS

Third Vice President—Membership Education and Communication: Coordinates member experiences within the club.

- Membership education: Promotion of Design Classes, Flora Fans , NGC Schools and KGC Scholarship to attend NGC Schools, Coordination with Program Committee
- Communications: Historian, KGC Newsletter, Photographer, Telephone Committee Yearbook, Position Guide Handbook
- Coordination with the KGC Website Manager on information for Membership posted under the Member's Only tab of the Website

PROCESS

The term of 3rd Vice President, an elected officer of the Executive Committee, shall be for one year and shall begin June 1 and end May 31 in the following year. To provide a rotating committee, no member of the Executive Committee shall serve longer than two consecutive terms in the same capacity, except for the Treasurer, who may serve not to exceed five consecutive terms. These officers, together with the chairs of the Standing Committees, shall constitute the Executive Board. The Board shall have power to transact all regular business meetings of the club and shall have power to fill vacancies in its own body, such appointments to continue in force until the next regular election.

All Executive Board members have equal standing. All Executive Board positions carry a responsibility to be informed and to vote. In order to facilitate information for the purpose of a board meeting, Vice Presidents would coordinate with all chairs involved in their organizational responsibilities to encourage participation; or, if the chair is unable to attend, ask if any reports are available for presentation for consideration.

CLUB BENEFIT

The 3rd Vice President will provide leadership for Kent Garden Club, organized exclusively for charitable and educational purposes, in consideration of club history, through current activities and to the benefit of the organization in the future.

MEMBERSHIP BENEFIT

By providing an example of positive leadership in accordance with constitutional goals for Kent Garden Club, members may be encouraged to serve in club leadership roles. Communicate activities and encourage educational opportunities within the KGC membership roster.

COMMUNITY BENEFIT

N/A